



## CALL FOR APPLICATIONS

The Ministry of Science, Education and Sports of the Republic of Croatia through the Agency for Mobility and EU Programmes offers scholarships for foreign students and professors of higher education institutions as well as research fellows who intend to gain further professional experience in Croatian institutions of higher education or research. Scholarships can be applied for under two categories:

### 1. BILATERAL AGREEMENTS

This Call for Applications is open only for citizens of countries (and territories) that have a valid/effective educational co-operation programme with Croatia, or a bilateral agreement signed by the Croatian Government or the Ministry of Science, Education and Sports and the relevant ministry of the given country (or territory).

#### COUNTRIES WHOSE CITIZENS MAY APPLY ON THE BASIS OF A VALID/EFFECTIVE EDUCATIONAL CO-OPERATION PROGRAMME AND/OR A BILATERAL AGREEMENT:

<b>BELGIUM (FLANDERS)</b>	<ol style="list-style-type: none"> <li>Two (2) scholarships for postgraduate studies for the duration of one (1) academic year</li> <li>Six (6) months of scholarship for research (or divided in 2 periods of 3 months)</li> <li>Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>BULGARIA</b>	<ol style="list-style-type: none"> <li>Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>CHINA</b>	<ol style="list-style-type: none"> <li>Eight (8) scholarships for undergraduate (BA/BSc), graduate (MA/MSc) or postgraduate (PhD) study (at least two (2) scholarships for Croatian Language and Literature students)</li> </ol>
<b>GERMANY (Bavaria)</b>	<ol style="list-style-type: none"> <li>Two (2) scholarships for partial study for undergraduate (BA/BSc)/graduate (MA/MSc) study (one academic year)</li> <li>Two (2) scholarships for partial postgraduate (PhD) study or research visit</li> <li>Four (4) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>GREECE</b>	<ol style="list-style-type: none"> <li>Ten (10) months of scholarship for postgraduate studies or up to ten (10) months for research</li> <li>Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>

<b>HUNGARY</b>	<ol style="list-style-type: none"> <li>1. Scholarship for semester/partial studies for undergraduate (BA/BSc) and graduate (MA/MSc) students for the duration of three to ten (3-10) months for Croatian Language and Literature students</li> <li>2. Scholarship for postgraduate studies or research for the duration of 3-21 days or 1-10 months</li> <li>3. Scholarship for full PhD programme for the duration of 36 months</li> <li>4. Scholarship for partial PhD studies for the duration of 12 months; scholarship for postdoctoral studies and research for the duration of 1-10 months; scholarships for research visit for the duration of 3-21 days or 1-10 months</li> <li>5. Four (4) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>ISRAEL</b>	<ol style="list-style-type: none"> <li>1. One (1) scholarship for postgraduate studies and research for the duration of eight (8) months</li> </ol>
<b>ITALY</b>	<ol style="list-style-type: none"> <li>1. Five (5) scholarships for semester studies for Croatian Language and Literature students</li> </ol>
<b>MACEDONIA</b>	<ol style="list-style-type: none"> <li>1. Two (2) scholarships for semester studies for undergraduate (BA/BSc) and graduate (MA/MSc) students in the field of Croatian studies</li> <li>2. Eight (8) months of scholarships for study visits for the duration of one (1) or two (2) months each</li> <li>3. Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>MONTENEGRO</b>	<ol style="list-style-type: none"> <li>1. Twenty (20) months of scholarships for undergraduate (BA/BSc) and graduate (MA/MSc) studies for the duration of one (1) or two (2) semester</li> <li>2. Eight (8) months of scholarships for study visits for postgraduate (PhD) study for the duration of one (1) or two (2) months each</li> </ol>
<b>SLOVAK REPUBLIC</b>	<ol style="list-style-type: none"> <li>1. Fifteen (15) months of scholarships for undergraduate (BA/BSc) and graduate (MA/MSc) study for the duration of four (4) months minimum and for postgraduate studies or research for the duration of minimum one (1) month</li> <li>2. Two(2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>SLOVENIA</b>	<ol style="list-style-type: none"> <li>1. Eighteen (18) months of scholarships for research and study visit. The duration of each scholarship may vary from three (3) to six (6) months.</li> <li>2. Two (2) scholarships for semester studies for Croatian Language and Literature students</li> <li>3. Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>TURKEY</b>	<ol style="list-style-type: none"> <li>1. Two (2) scholarships for postgraduate studies or research for the duration of eight (8) months each</li> </ol>
<b>UKRAINE</b>	<ol style="list-style-type: none"> <li>1. Two (2) scholarships for semester studies for Croatian Language and Literature students</li> <li>2. One (1) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>CHECH REPUBLIC</b>	<ol style="list-style-type: none"> <li>1. Three (3) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>

<b>POLAND</b>	<ol style="list-style-type: none"> <li>1. Two (2) scholarships for semester studies for undergraduate (BA/BSc) and graduate (MA/MSc) students in the field of Croatian studies</li> <li>2. One (1) scholarship for research and study visit. The duration of each scholarship may vary from three (1) to six (3) months.</li> <li>3. One (1) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>
<b>ROMANIA</b>	<ol style="list-style-type: none"> <li>1. Two (2) semester scholarships for Croatian Language and Literature students</li> <li>2. Two (2) scholarships for the summer seminar of Croatian Language and Literature</li> </ol>

Belgium (Flanders), Bulgaria, China, Germany (Bavaria), Greece, Hungary, Israel, Italy, Macedonia, Montenegro, Poland, Romania, Russia, Slovak Republic, Slovenia, Turkey, Ukraine.

**IMPORTANT:**

Applications are accepted only by competent authorities responsible for the implementation of scholarships programmes! Applications from countries that are not on the list will not be taken into consideration.

**2. SCHOLARSHIPS FOR STUDENTS OF CROATIAN LANGUAGE**

This Call for Applications is open only for applications by students of language departments of Croatian language and literature abroad, regardless of whether or not they fall under the jurisdiction of the Ministry.

## **1. SCHOLARSHIP TYPES**

The following scholarships are available in the 2013/2014 Academic Year:

### **A/1. one semester studies for students of Croatian Language abroad**

Eligible applicants: undergraduate (BA/BSc) and graduate (MA/MSc) students, especially those majoring in Croatian Language and Literature, as well as graduate students working on their theses. Before application, students are required to have completed a minimum of two semesters at their home institutions.

Candidates for this scholarship are nominated by the Croatian language fellows at higher education institutions abroad.

### **A/2. semester / partial studies (3-10 months)**

Eligible applicants: undergraduate (BA/BSc) and graduate (MA/MSc) students. Before application, students are required to have completed a minimum of two semesters at their home institutions.

### **B. undergraduate / graduate studies**

Eligible applicants: only candidates on the basis of a valid/ effective educational co-operation programme

### **C/1. full PhD programme (36 months)**

The scholarship is conditional upon successful entrance exam / admission to the respective doctoral school.

### **C/2. partial PhD studies (up to 12 months)**

Applicants must be enrolled in a PhD programme at an accredited institution of higher education in his/her home country or in a foreign country (but not in Croatia).

### **D. postdoctoral studies, research (1-10 months)**

Applicants must have a PhD or an equivalent degree.

### **E. research visit (3-21 days or 1-10 months)**

For associate or higher ranking professors or for researchers holding minimum a PhD or an equivalent degree.

### **F. summer course in the summer of 2013 (2 weeks)**

## **2. GENERAL PROVISIONS**

These scholarships allow for study or research in any field of arts and sciences during the granted period at an accredited public Croatian higher education or research institution to be determined in advance. For Type A scholarship, an applicant may submit an application only on one occasion during his/her BA/BSc studies, and on another occasion during his/her MA/MSc studies.

The semester / partial studies and full PhD and partial PhD studies scholarships may not be extended. Postgraduate studies, postdoctoral studies and research or research visit scholarships may be extended exceptionally, only under special circumstances, on one occasion. These scholarships can only be used for conducting studies or research in Croatia, which means that scholarship holders must stay in Croatia during the whole period of their studies or research.

All applicants should indicate the preferred period of scholarship in their application form. The Ministry of Science, Education and Sports and the Agency for Mobility and EU Programmes reserve the right to change the requested duration of study stay in Croatia, place or institution if admission as requested by the applicant is not feasible.

Scholarships are awarded by the Ministry of Science, Education and Sports and the Agency for Mobility and EU Programmes on the basis of bilateral agreements between the Republic of Croatia and other countries. The list of successful applicants for scholarships is expected to be published on the website [www.mobilnost.hr](http://www.mobilnost.hr) by the end of June 2013. Applicants will be informed of the results in an official letter posted or sent via e-mail. Scholarship holders will receive from the Agency for Mobility and EU Programmes General Info Package including: Instructions and further details on the stay in Croatia, Letter of Award, Letter of Acceptance and Final Report Form. The appeals against the decision shall not be accepted.

By applying to the Call for Applications candidates agree that their name can be published on the list of successful applicants on website: [www.mobilnost.hr](http://www.mobilnost.hr).

### **Cases of non-eligibility**

- Foreign citizens with a residence permit or in the course of applying for a residence permit in Croatia cannot apply;
- Students already enrolled in a study programme in Croatia cannot apply;
- Students applying for part-time study programmes cannot apply;
- Students applying for non state-financed universities cannot apply.

### **Age limits for applicants**

- 25 years for scholarships for undergraduate / graduate studies;
- 35 years for scholarships for postgraduate studies;
- 45 years for postdoctoral scholarships.

**There are no age limits** for the following types of scholarships:

- research visit
- summer courses

### **3. FINANCIAL BENEFITS FOR SCHOLARSHIP HOLDERS:**

#### **1. undergraduate / graduate**

- ◆ **1.300,00 HRK** - monthly allowance
- ◆ subsidized accommodation in the student dormitory and subsidized meals at student restaurants

#### **2. postgraduate studies or research**

- ◆ **1.500,00 HRK** - monthly allowance
- ◆ subsidized accommodation in the student dormitory and subsidized meals at student restaurants

#### **3. for scholarships of 21 days or shorter**

- ◆ 150,00 HRK per diem
- ◆ subsidized accommodation in the student dormitory

#### **4. summer course (2 weeks)**

- ◆ Tuition-free course, free accommodation and meals

The Ministry of Science, Education and Sports of the Republic of Croatia and the Agency for Mobility and EU Programmes reserve the right to change the financial benefits for scholarship holders stated in the Call for Applications, during the scholarship period according to the Croatian legislation and financial regulations in force.

### **Scholarship terms for undergraduate / graduate studies**

For scholarship holders who are about to follow a full cycle of undergraduate / graduate studies in Croatia and whose Croatian language skills are not sufficient, a scholarship for an initial one (1) academic year shall be granted in order to follow Croatian language lessons and be prepared for the final language exam, which **they should pass successfully**. In case they fail, the scholarship is automatically discontinued, and the scholarship holder **is obliged to return to his/her country**. In case they succeed, the scholarship is granted for a full cycle of undergraduate / graduate studies, and **renewed every year, pending academic success**.

Each scholarship holder is obliged, throughout the scholarship programme, to stay in Croatia and be engaged solely in the programme which has been approved by the Ministry of Science, Education and Sports. Absence is justified for three (3) consecutive months (during summer) and in case a scholarship holder needs to be absent for a longer period, he/she should inform the Agency for Mobility and EU Programmes.

According to the national legislation, all candidates for this scholarship must undergo external evaluation of secondary education (State School Leaving Exam) and register as new users using the Central Application System on the following web site: [www.postani-student.hr](http://www.postani-student.hr)

Prospective students with foreign educational certificates who wish to apply for undergraduate study programmes in Croatia should send their secondary school diplomas and results of school leaving exams to the Agency for Education and Teacher Training where they will undergo a process of recognition. More information on the recognition of foreign secondary school qualifications can be found on: [http://www.azoo.hr/index.php?option=com\\_content&view=article&id=2702&Itemid=92](http://www.azoo.hr/index.php?option=com_content&view=article&id=2702&Itemid=92)

A scholarship for a full cycle of undergraduate / graduate studies in Croatia **will be approved only upon successful enrolment at the University** and after an applicant submits to the Agency for Mobility and EU Programmes a scanned copy of successful enrolment to the University/Faculty.

A scholarship for a full cycle of undergraduate / graduate studies in Croatia will be renewed every year, pending academic success in previous academic year.

A scholarship holder must submit to the Agency for Mobility and EU Programmes at the end of the each academic year, latest until 1st October:

- Final Report
- Certificate about successful enrolment in the next academic year
- Certificate about acquired ECTS credits; for acquired:
  - 60 ECTS - the scholarship will be renewed
  - more than 30 ECTS - the scholarship will be renewed only if student covers tuition fee
  - less than 30 ECTS - the scholarship won't be renewed.

### **Scholarship terms for postgraduate studies and research**

**The applicant should meet the academic requirements of the Croatian University that he/she applies to. A scholarship will be approved only after the required institution accepts the candidate.**

Scholarship holders can make use of the scholarship **only during the period of the specific academic year for which the scholarship has been granted.**

Within 30 days after the scholarship ends, each scholarship holder must submit to the Agency for Mobility and EU Programmes a detailed Final Report about the studies or research he/she has carried out, as well as a certificate by his/her supervisor about the research. If this is not the case, scholarship refund shall be claimed.

Prospective students who wish to apply for graduate or postgraduate study programmes and have a foreign higher education qualification or degree, will need to undergo the process of academic recognition. Academic recognition for the purpose of continuation of higher education on graduate or postgraduate study programmes in Croatia is performed by Offices for Academic Recognition of Foreign Higher Education Qualifications at Croatian higher education institutions. *Please contact desired Universities for more information.*

Candidates for **research** should be fluent in Croatian or English. The term "research" includes preparation for a doctoral or postdoctoral thesis, as well as any other form of scientific research **except** medical specialization.

A scholarship for a full cycle of postgraduate studies in Croatia will be renewed every year, pending academic success in previous academic year.

A scholarship holder must submit to the Agency for Mobility and EU Programmes at the end of the each academic year, latest until 1st October:

- Final Report
- Certificate about successful enrolment in the next academic year



#### **4. DOCUMENTS TO BE SUBMITTED**

Every application must contain **two (2) copies** of the documents listed below in one of the following languages: Croatian or English.

##### **A/1. one semester studies for students of Croatian Language abroad**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- Transcript of the last two completed semesters at the home institution (Copy of BA/BSc degree - for those who have completed a BA/BSc programme)
- Letter of interest
- Recommendation of a Croatian language fellow at the home institution, co-signed by the Head of Department
- Copy of enrolment at the applicant's home institution
- Medical certificate of satisfactory health condition

##### **A/2. semester / partial studies (3-10 months)**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- Transcript of the last two completed semesters at the home institution (Copy of BA/BSc degree - for those who have completed a BA/BSc programme)
- Letter of interest
- Certificate of proficiency in Croatian - unless there is another working language agreed upon for the proposed course/programme (to be attached to the letter of invitation)
- Copy of enrolment at the applicant's home institution
- Letter of invitation by the host institution in Croatia
- Two letters of recommendation

- Medical certificate of satisfactory health condition

## **B. undergraduate / graduate studies**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- Letter of interest
- Copy of the last acquired Certificate or Diploma
- A language certificate of the language(s) that the candidate declares that he/she speaks
- Medical certificate of satisfactory health condition

## **C/1. full PhD programme (36 months)**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- List of publications
- Copy of the highest degree / diploma received
- Precise and detailed work plan - maximum two pages
- Certificate of proficiency in Croatian - unless there is another working language agreed upon for the proposed course/programme (to be attached to the letter of invitation)
- Letters of recommendation from two recognized experts in the relevant discipline
- Letter of invitation by the dean of the higher education institution in Croatia offering the doctoral programme (in which he/she declares that the applicant can take part in a tuition-free programme if he/she is accepted in the doctoral programme and if the MoSES scholarship is awarded to him/her).
- Medical certificate of satisfactory health condition

## **C/2. partial PhD studies (up to 12 months)**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)

- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- List of publications
- Copy of the highest degree/diploma received
- Precise and detailed work plan - maximum two pages
- Certificate of proficiency in Croatian - unless there is another working language agreed upon for the proposed course/programme (to be attached to the letter of invitation)
- Two letters of recommendation: one by the applicant's home institution, one by the supervisor in Croatia
- Copy of enrolment in the doctoral programme in the applicant's home country
- Letter of invitation by the dean of the higher education institution in Croatia offering the doctoral programme
- Medical certificate of satisfactory health condition

**D. postdoctoral studies, research (1-10 months)**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- List of publications
- Copy of the highest degree/diploma received
- Precise and detailed work plan - maximum two pages
- Certificate of proficiency in Croatian - unless there is another working language agreed upon for the proposed course/programme (to be attached to the letter of invitation)
- Letters of recommendation from two recognized experts in the relevant discipline
- Letter of invitation by the future host institution in Croatia
- Medical certificate of satisfactory health condition

**E. research visit (3-21 days or 1-10 months)**

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)

- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- List of publications
- Copy of the highest degree/diploma received (supporting document of associate or higher ranking professorship)
- Precise and detailed work plan - maximum two pages
- Certificate of proficiency in Croatian - unless there is another working language agreed upon for the proposed course/programme (to be attached to the letter of invitation)
- Two letters of recommendation from two recognized experts in the relevant discipline
- Letter of invitation by the future host institution in Croatia
- Medical certificate of satisfactory health condition

**F. summer course** in the summer of 2013 (2 weeks)

- On-line and printed version of the Application form  
[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/)
- One (1) identity card photo, affixed on the application form
- A photocopy of passport
- Curriculum Vitae (in Europass format)  
<http://europass.cedefop.europa.eu/europass/home/hornav/Downloads/EuropassCV/CVTemplate.csp>
- Copy of the highest degree/diploma received
- Letter of interest
- Letter of recommendation

**PLEASE NOTE:**

**Incomplete or inaccurate applications will not be considered. Application documents shall not be returned.**

## **5. FURTHER INFORMATION ON FINANCIAL PROVISIONS**

These scholarships cannot be awarded concurrently with other scholarships. If a scholarship holder has been awarded another scholarship, he/she is not eligible for this scholarship.

The scholarship is meant to cover the living expenses of one person only, so there is no available financing or visa exemption for accompanying members of the family or any other persons. Neither visa related fees nor any other costs related to the scholarship holder's stay in Croatia shall be compensated.

Scholarship holders are advised, apart from the scholarship funds to be received from the Agency for Mobility and EU Programmes, to have sufficient amount of money to cover their living costs for at least one or two months in Croatia.

### **Travel Expenses**

Travel expenses to Croatia and back to the country of origin are not covered by the scholarship package; they are the responsibility of scholarship holder.

## **6. HEALTH INSURANCE**

During their stay in Croatia, all international students with temporary residence permit must have health insurance. Regulated health insurance is the prerequisite for being granted temporary residence permit.

### **Countries with health care agreements with Croatia**

Croatia regulates the issue of health care for foreign nationals during their stay in Croatia through agreements on social security signed with the following countries:

Austria, Belgium, the Czech Republic, France, Germany, Hungary, Italy, Macedonia, Montenegro, the Netherlands, Poland, Romania, Serbia, Slovakia, Slovenia and the United Kingdom.

Students from the aforementioned countries are recommended to contact their public health insurance provider before arriving in Croatia in order to obtain the document which enables them to receive health care in Croatia.

### **Countries without health care agreements with Croatia**

The Agency for Mobility and EU Programmes covers the health insurance expenses for scholarship holders from countries which do not have social security agreements with Croatia, **if so foreseen in a valid/effective bilateral educational co-operation programme.**

## **APPLICATION PROCEDURE**

Application consists of:

- 1. On-line Application form**
- 2. Printed and signed version of the Application form**
- 3. Two copies of required documents**

On-line Application form must be submitted through the website:

[http://www.mobilnost.hr/scholarship\\_application/](http://www.mobilnost.hr/scholarship_application/) After submitting the on-line Application form, the pdf version of on-line Application form should be printed and signed. We suggest that applicants keep a copy of the application documents in order to submit them themselves when enrolling in the University.

**The deadline for application and for submitting two copies of the required documents and printed version of the Application form is: 31<sup>th</sup> March 2013 (as per postmark).**

**Printed application materials should be sent to (by home agency if applicable):**

**Agency for Mobility and EU Programmes**

**Gajeva 22, 10000 Zagreb, Croatia**

**Phone: +385 1 555 6890**

**Fax: +385 1 5005 699**

**[www.mobilnost.hr](http://www.mobilnost.hr)**

**E-mail: [bilateral@mobilnost.hr](mailto:bilateral@mobilnost.hr)**

**Attention! Incomplete applications or those past the deadline will not be accepted and will not be forwarded to be reviewed.**