

<b>Programme</b>	<b>LIFELONG LEARNING</b>
<b>Subprogramme</b>	<b>KA1 POLICY</b>
<b>Action Category</b>	<b>MOBILITY</b>
<b>Action</b>	<b>KA1 Study Visits for Education and Vocational Training Specialists</b>
<b>Objectives and description of the action</b>	<p>The objective of this action is to support policy development and cooperation at European level in lifelong learning, notably in the context of the Lisbon process and Education and Training 2010 Work Programme, as well as the Bologna and Copenhagen processes and their successors.</p> <p>A study visit is normally a short-term visit of three to five days for a small group (ideally 10-15 people) of specialists and decision makers representing various groups of education and vocational training stakeholders with the purpose of examining a particular aspect of lifelong learning in another participating country.</p> <p>The visits are organised locally or regionally under the coordination at the national level by the National agency and at the European level by Cedefop on behalf of the Commission.</p> <p>The study visits provide a forum for discussion, exchange and mutual learning on themes of common interest and of European and national priorities, contributing to the exchange of innovative ideas and practices and promoting the quality and transparency of education and training systems of the participating countries.</p> <p>For each call a framework of themes is defined following the priorities agreed by the Lifelong Learning Programme Committee; however, the national authorities can choose topics according to their national priorities. Study visits will examine the themes from:</p> <ul style="list-style-type: none"> <li>• the general education perspective,</li> <li>• the vocational education and training perspective,</li> <li>• a comprehensive lifelong learning perspective.</li> </ul> <p>Furthermore, during the study visits participants have an opportunity to establish professional contacts that might potentially be used for developing new projects and creating networks. For more information please visit the study visits programme website <a href="http://studyvisits.cedefop.europa.eu">http://studyvisits.cedefop.europa.eu</a></p>
<b>Who can benefit</b>	<p>The programme of study visits addresses to decision and policy makers and persons, who, by their professional activities, are well placed to act as multipliers, such as:</p> <ul style="list-style-type: none"> <li>• Representatives of local, regional and national authorities;</li> <li>• directors of education and vocational training institutions, centres or providers;</li> <li>• directors of guidance centres;</li> <li>• directors of validation or accreditation centres;</li> <li>• heads of departments;</li> <li>• head teachers, teacher trainers;</li> <li>• educational and vocational training inspectors;</li> <li>• representatives of education and training networks and associations;</li> <li>• pedagogical or guidance advisers;</li> <li>• representatives of educational services, labour offices or guidance centres;</li> <li>• human resource managers;</li> <li>• company training managers;</li> <li>• representatives of chambers of commerce/ industry/crafts;</li> <li>• representatives of employers' organisations;</li> <li>• representatives of trade unions;</li> <li>• owners/managers of SMEs;</li> <li>• researchers;</li> <li>• other.</li> </ul>
<b>Who can apply</b>	Individuals.
<b>PRIORITIES</b>	The priorities for this Action can be found in the Lifelong Learning 2008-2010 General Call for Proposals.
<b>HOW TO APPLY</b>	Decentralised, application to be submitted online on the OLIVE database at the Cedefop website ( <a href="http://studyvisits.cedefop.europa.eu">http://studyvisits.cedefop.europa.eu</a> ). After receiving an acknowledgement of receipt and a code, application to be printed out, signed and sent to the relevant National Agency
Please consult the relevant Agency website for further information.	
<b>Selection Procedure:</b>	NA1
<b>Application Form Code:</b>	SV
<i>Please make sure you use the application form showing this code in the header.</i>	
<b>Application Deadline(s):</b>	Round 1 (visits September 2010 – January 2011): 31 March 2010 Round 2 (visits February – June 2011): 15 October 2010
<b>Duration</b>	
<b>Minimum Duration :</b>	3 days
<b>Maximum Duration:</b>	5 days
<b>Comment on Duration:</b>	
<b>FINANCIAL PROVISIONS</b> Please consult Part I of this Guide, Chapter 4 Financial Provisions for more information.	
<b>Applicable Grant Table(s):</b>	Table 1a
<b>Maximum Grant €</b>	
<b>Comment on Funding:</b>	

<b>EVALUATION AND SELECTION PROCEDURES</b>	
Please consult Part I of this Guide, chapter WHAT IS THE LIFECYCLE OF A PROJECT for further information about the evaluation and selection procedures	
<b>Eligibility Criteria</b>	
<b>General eligibility rules:</b>	
The general eligibility criteria for applications in the LLP Programme are outlined in Part I of this Guide, Chapter 3. Participating countries: please refer to Part I of this Guide, section "Which countries participate in the Programme?"	
<b>Specific eligibility rules:</b>	Applications may be submitted by individual applicants. The applicant applies for a study visit in a country participating in the LLP in which the applicant is not a resident. The applicant identifies himself/herself as belonging to one of the target groups as stated in the LLP Decision. Renewed participation is not accepted within a period of two years.
<b>Minimum number of Countries:</b>	Not applicable
<b>Minimum number of Partners:</b>	Not applicable
<b>Comment on participants:</b>	
<b>Award criteria</b>	<b>1. Content and duration</b>
	The programme for the mobility action is clear and reasonable; its duration is realistic and appropriate.
	<b>2. Quality of the valorisation plan (dissemination and exploitation of results)</b>
	The likely multiplier capacity of the trained person and/or his/her institution is clear and well defined, and is accompanied by a commitment to disseminate the results of the training activity.
	<b>3. European added value</b>
	The applicant demonstrates the potential of participation in the activity to contribute to exchange, cooperation and innovation in education and vocational training policies in Europe
	<b>4. Impact and relevance</b>
	The applicant makes a clear link between his/her professional activities and the activities of his/her home institution and the content of the study visit foreseen.
<b>CONTRACTING PROCEDURES</b>	
<b>Probable sending date of pre-information on the results of the selection process</b>	See NA website
<b>Probable sending date of agreement to the beneficiaries</b>	See NA website
<b>Probable starting date of the action</b>	September 2010