

ERASMUS+
Department for Higher Education
Agency for Mobility and EU Programmes

Key Action 1: **International Credit Mobility**

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6th November 2014, Ministry of Science, Education and sports , Zagreb

KEY ACTION 1: LEARNING MOBILITY OF INDIVIDUALS

Action: Mobility projects in the field of education,
training and youth

Erasmus+
Programme Guide

Field: **Mobility project for higher education students and staff**

- Mobility Project within Programme Countries (Call 2014 -2020)
- **Mobility Project between Programme and Partner Countries**
(new! Call 2015 - 2020):

- ✓ covering **outbound AND inbound mobilities**
- ✓ the main purpose is to promote incoming mobility





For mobility between Programme and Partner Countries

only higher education institutions/national mobility consortium from Programme Countries holding an ECHE/Mobility Consortium Certificate for HE

can **apply to the NA in their country**

and administer the payments for inbound and outbound mobility!





The number of organisations in the application form is

one - the applicant -

**either a single HEI established in a Programme Country or
a national mobility consortium coordinator established in a
Programme Country.**

➤ the application is submitted to the NA via E- form by

4 March at 12:00 (midday Brussels time)



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Participating organisations

During the implementation of the mobility project involving Partner Countries – **the minimum is one from a Programme Country and one from an eligible Partner Country.**





Inter-institutional agreements

- **all Partner Country organisations must be HEIs** (accredited by the relevant national accreditation organisation) and have **signed inter-institutional agreements** with their Programme Country partners **before the mobility takes place**
- as the HEI in Partner Countries do not hold an ECHE, the inter-institutional agreements for international mobility have been adapted in order to **include the main elements of the Charter**

Cooperation based on signed inter-institutional agreements **commits Partner Countries to the principles of the ECHE** – to guarantee quality of mobility and other cooperation activities



Inter-institutional agreements

http://ec.europa.eu/education/opportunities/higher-education/doc/partner-programme-ia_en.pdf



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between institutions from programme and partner countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about the higher education institutions

Full name of the institution / country	Erasmus code or city ⁴	Name of the contact person	Contact details (email, phone)	Website (eg. of the course catalogue)
[...]				

¹ Inter-institutional agreements can be signed by two or more higher education institutions (HEIs), at least one of them must be located in a Programme Country of Erasmus+.

² Higher education institutions have to agree on the period of validity of this agreement.

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Higher Education Institutions (HEI) from Erasmus+ programme countries should indicate their Erasmus code while Partner Countries HEI should mention the city where they are located.

B. Mobility numbers⁵ per academic year

[Paragraph to be added if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by the end of January at the latest in the preceding academic year.]

FROM [Erasmus code or city of the sending institution]	TO ⁷ [Erasmus code or city of the receiving institution]	Subject area code * [ISCED 2013]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies (total number of months of the study periods or average duration*)	Student Mobility for Traineeships ⁴ [Not relevant for 2015]

[*Optional: subject code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM ⁷ [Erasmus]	TO ⁷ [Erasmus]	Subject area	Subject area name	Number of staff mobility periods

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



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Duration of the project

➤ **16 or 24 months**



The applicant must choose the duration at application stage - based on the scale of the project and on the type of activities planned over time.



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Eligible participants and activities

Student mobility:

a **study period** (3-12 months)

- for the Call 2015 and 2016 no traineeships (work placements)!



Staff mobility:

teaching period (5 days – 2 months)
or **training period** (5 days – 2 months)

- no fixed ratio between staff and student mobility!



Eligible countries

Mobility between Programme and Partner Countries:



any Programme Country

and



**any Partner country of
the world -
except regions 5, 9, 12**



(section “eligible countries” PART A of the Programme Guide)

Instrument for Pre-Accession (IPA)

IPA Western Balkans	Albania, Bosnia and Herzegovina, Kosovo, Montenegro, Serbia
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European Neighbourhood Instrument (ENI)

ENI Eastern Partnership	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law
ENI South- Mediterranean	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia
ENI Russian Federation	Territory of Russia as recognised by international law



Budget envelopes/Regions

Development Co-operation Instrument (DCI)

DCI Asia	Afghanistan, Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam
DCI Central Asia	Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
DCI Latin America	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay, Venezuela
DCI South Africa	South Africa

Partnership Instrument (PI)

PI Industrialised Americas	Canada, United States of America
PI Industrialised Asia	Australia, Brunei, Hong Kong, Japan, (Republic of) Korea, Macao, New Zealand, Singapore, Taiwan



Travel ranges (calculated by the Distance calculator)
and corresponding amounts **for travel support for staff and students:**

Travel distance	amount
Between 100 and 499 KM:	180 EUR per participant
Between 500 and 1999 KM:	275 EUR per participant
Between 2000 and 2999 KM:	360 EUR per participant
Between 3000 and 3999 KM:	530 EUR per participant
Between 4000 and 7999 KM:	820 EUR per participant
8000 KM or more:	1100 EUR per participant



Individual support - students

STUDENTS	FROM	TO	Amount
INBOUND	Eligible Partner Countries	Programme Country (Croatia/Group 2)	800 EUR per month
OUTBOUND	Programme Country (Croatia)	Partner Countries	650 EUR per month

➤ zero-grant students are also possible!



Individual support - staff

Amount per participant per day:

≤14 days = reference rate

15-60 days = 70% of reference rate



STAFF	FROM	TO	Reference rate
INBOUND	Eligible Partner Countries	Programme Country (receiving country - Croatia)	100 EUR
OUTBOUND	Programme Country (Croatia)	Partner Countries	160 EUR

➤ zero-grant staff are also possible!

The organisational support

OS is a contribution to any cost incurred by the institutions in relation to activities in support of student and staff mobility, **both inbound and outbound**, to comply with the ECHE and inter-institutional agreements between Programme and Partner Countries. **Eligible costs** are costs directly linked to the implementation of mobility activities (excluding participant subsistence and travel).

Financing mechanism = unit costs - **amount per participant** (based on the number of participants)

≤100th participant: 350 EUR

> 100th participant: 200 EUR

- ✓ the above unit costs are to be divided between the sending and hosting institutions - the institutions will decide upon the split within their inter-institutional agreements.



Additional support for specific target groups

Disadvantaged groups from Partner Countries are students coming from poor and vulnerable socioeconomic backgrounds, and minorities.

The first selection criteria for students should be academic merit - but if there are two students with the same merit, the student from less privileged social-economic background should be chosen.

There will not be any top up for disadvantaged groups.

The term **special needs** has the same definition as for the intra- European mobility.

As within Europe, HEIs that have selected participants with special needs can apply for additional grant support to their NA to cover the supplementary costs for their participation in the mobility activities.



Budget available/CROATIA

Instrument / Envelope	Credit mobility (€) 2015	Approx. Number of credit <u>mobilities</u> 2015
ENI SOUTH	313.980,00	50
ENI EAST	237.155,00	38
Total Russia*	147.051,00	24
DCI Latin America	66.479,00	11
DCI Asia	204.423,00	33
DCI Central Asia	57.504,00	9
DCI South Africa	18.614,00	3
IPA	265.474,00	42
PI USA Canada	63.155,00	10
PI Asia industrialised, Australia, New Zealand	67.008,00	11
Total	1.440.844,00	231

Given that applications can apply for staff mobility periods of only 5 days, or student mobility periods of up to 12 months, the numbers provided are necessarily a **rough approximation!**



Budget – important notes

- **funds with specific objectives** → imposing restrictions to the mobility activities
- **no possibility of transfer between instruments** – funding from an instrument is **ONLY** to be used to fund mobility from/with the region covered by that instrument
- **possibility of 10% flexibility within the same instrument** (between envelopes)



Budget restrictions and particularities

ENI budget: minimum of **90%** of the available budget must be used for **inbound** student or staff mobility from the Partner Country →

outbound mobility from Programme to Partner Countries is limited to **10%** of the total budget



DCI budget: Programme Country HEIs can receive **inbound** students and staff **without any restrictions**,

but are not permitted to send **outbound** Programme Country **students at first (Bachelors) or second (Masters) cycle** (→ outbound third cycle (PhD candidates) or staff are eligible to be sent to Partner Countries)



KA1 - Mobility project for higher education students and staff

➤ one call with unitary opening and closing dates but with differentiated application forms for Mobility Project within Programme Countries and **Mobility Project between Programme and Partner Countries**

- ✓ possibility to apply for more than one region
- ✓ submitted to qualitative evaluation
- ✓ linked to internationalisation strategies
- ✓ cooperation with each country will be assessed separately

Annotated English version of the application form (PDF document):

http://ec.europa.eu/programmes/erasmus-plus/documents/form/mobility-programme-partner-countries_en.pdf





Application form - annotated



Application Form – Call: 2015

KA1 - Learning Mobility of Individuals

Higher education student and staff mobility between
Programme and Partner Countries

Form version: 0.1 Adobe Reader Version: 10.104

Erasmus+

You should try to be as precise as possible in order to receive a grant that will cover your needs as accurately as possible.

Activities' Details

Activity No.	You will be able to choose an activity type between: "Student Mobility for Studies To/From Partner Countries" "Staff Mobility for Teaching To/From Partner Countries" "Staff Mobility for Training To/From Partner Countries"	A1
Activity Type		

Flow No.	Incoming/Outgoing	Education Level	Country of Origin	Country of Destination	Distance Band	Requested Duration					No. of Participants
						Total Duration (full months) [Visible if Students]	Total Duration (extra days) [Visible if Students]	Total Duration Excluding Travel (days) [Visible if Staff]	Travel Days (MAX 2 DAYS) [Visible if Staff]	Total Duration Including Travel (days) [Visible if Staff]	
1		You will be able to choose between: EQF-5 Short cycle within the first cycle / Short-cycle tertiary education (ISCED-5) EQF-6 First cycle / Bachelor's or equivalent level (ISCED-6) EQF-7 Second cycle / Master's or equivalent level (ISCED-7) EQF-8 Third cycle / Doctoral or equivalent level (ISCED-8)									
						Total					[+]
Add Activity						Remove Activity					
If you click here you will be able to insert a new table and choose a different activity type						After using the "distance-calculator", choose between: 0-99 km 100-499 km 500-1999 km 2000-2999 km 3000-3999 km 4000-7999 km 8000 km or more					
0000000000000000						Validate					

If you click here you will be able to insert a new flow

For example, if you choose to introduce an "incoming" flow, the country of destination will be automatically prefilled with your country and you will be able to choose the country of origin from a drop-down menu



Application form - content

This application form consists of the following main sections:

- **Context:** this section asks for general information about the type of project proposal you want to submit and about the Agency that will receive, assess and select your proposal;
- **Participating organisation(s):** this section asks for information about the applicant organisation and – if relevant – about any other organisation involved as partner in the project;
- **Description of the project:** this section asks for information about all stages of the project: preparation, implementation of main activities (meaning the Mobility activities) and follow-up;
- **Budget:** in this section you will be asked to give information about the amount of the EU grant you request;
- **Check List/Data Protection Notice/Declaration of Honour:** in these sections, the applicant is made aware of important conditions linked to the submission of the grant request;
- **Annexes:** in this section, the applicant needs to attach additional documents that are mandatory for the completion of the application.
- **Submission:** in this section, the applicant will be able to confirm the information provided and to submit the form online.

For more information on how to fill in this application form, you can read the Technical Guidelines for e-Forms.

For more information on the award criteria according to which the quality assessment of this application will be done, please refer to the Programme Guide and the Guide for Experts.

After having passed eligibility check –
QUALITY ASSESMENT on the following criteria:

Relevance of the strategy (maximum 30 points)	The extent to which the planned mobility project is relevant to the internationalisation strategy of the higher education institutions involved (both in the Programme and in the Partner country) and the rational for choosing staff and/ or student mobility.
Quality of the cooperation arrangements (maximum 30 points)	The extent to which the applicant organisation has previous experience of similar projects with higher institutions in the partner country and the clarity of the description of responsibilities, roles and tasks between partners.
Quality of the activity design and implementation (maximum 20 points)	The completeness and quality of arrangements for the selection of participants, the support provided to them and the recognition of their mobility period (in particular in the Partner country).
Impact and dissemination (maximum 20 points)	The potential impact of the project on participants, beneficiaries, partner organisations, at local, regional and national levels and the quality of measures aimed at disseminating the results of the mobility project at faculty and institution levels, and beyond where applicable, in both the programme and partner countries.



Award criteria - threshold

To be considered for funding proposal must score **at least 70 points**

+

score at least half of the maximum points for each award criterion

(**minimum 15 points for the first two criteria** (RELEVANCE OF THE STRATEGY and QUALITY OF THE COOPERATION ARRANGEMENTS) and **minimum 10 points for the second two criteria** (QUALITY OF THE ACTIVITY DESIGN AND IMPLEMENTATION and IMPACT AND DISSEMINATION))



- possibility of Secondary Criteria – none
(as chosen by the NA HR for the Call 2015)



Grant amount awarded

- the demand will probably exceed funding possibilities
- the application has to be assessed separately for each of the partner country because the application may be stronger for a country than for another
- ranking of the proposals and selection of mobility projects - which to support and/or to reduce their length or number of participants

The actual grant amount awarded to HEI will depend on a number of elements:

- ✓ the number of mobility periods and months/days applied for
- ✓ the budget allocated for the mobility Action in the respective Partner Country or Region
- ✓ the geographical balance within a given region or sub-region



APPLICANT – Programme Country HEI/consortium

- ECHE/Mobility Consortium Certificate for HE



E - FORMS

- January 2015
- Until then – annotated draft version



Deadline

- 4 March 2015 at 12:00 (midday Brussels time)



HELP AND SUPPORT

- National agency

PROGRAMME GUIDE 2015

http://ec.europa.eu/programmes/erasmus-plus/documents/erasmus-plus-programme-guide_en.pdf

INTER-INSTITUTIONAL AGREEMENT

http://ec.europa.eu/education/opportunities/higher-education/doc/partner-programme-ia_en.pdf

DRAFT OF THE APPLICATION FORM (Annotated English version)

http://ec.europa.eu/programmes/erasmus-plus/documents/form/mobility-programme-partner-countries_en.pdf

NATIONAL AGENCY

www.mobilnost.hr (erasmus@mobilnost.hr)

SOON: **Guide for Experts** (on quality assessment of grant applications)
and **Technical guidelines** (to help applicants complete the electronic forms)

Thank you!

Questions?